



## Meeting of the Parish Council – Draft Minutes

<b>Date:</b>	5 <sup>th</sup> March 25		
<b>Place:</b>	Pendleton Village Hall, Pendleton.		
<b>Present:</b>	Councillors: S. Houghton (Chair), A. Scholfield (vice Chair), David Birtwistle (Borough Cllr) Mike Ramsbottom and Richard Vickers		
<b>In attendance:</b>	Clerk to the Council: Greera Stevenson-Norse		
<b>Meeting started:</b>	18:30	<b>Meeting closed:</b>	20.13

1. **APOLOGIES FOR ABSENCE.** Mike Hill RFO
2. **APPROVE THE MINUTES OF THE PARISH COUNCIL MEETINGS HELD 22<sup>nd</sup> January 2025**

Approved

3. **DECLARATIONS OF DISCLOSABLE PECUNIARY AND OTHER REGISTRABLE AND NON-REGISTRABLE INTERESTS.**

There were no declarations of interest.

4. **PUBLIC PARTICIPATION.**

There was no public participation at the meeting.

5. **Financial report.**

Cllr Houghton explained the excessive outgoings are due to purchases for the REPF grant that will be reimbursed.

6. **Planning report.**

Cllr Scholfield to reports on tracking the planning applications from now.

7. **Update on actions from previous meetings.** All actions up to date.

8. **RVBC request for election Day Portacabin.**

Approved.

9. **CPRE Membership.**

Cllr Scholfield and Cllr Vickers gave a brief report, discussion with council, Renewal Approved.

**10. Best kept village competition.**

Cllr Houghton to talk with the community group members to see if they would like to take this on next year.

**11. Majesty's Lord-Lieutenants of Lancashire VE Day commemoration invitation.**

Cllr Houghton to accept the request to attend.

**12. RVBC Parish Liaison Meeting.**

Cllr Houghton and Cllr Vickers to act as Wiswell Parish Council representatives at RVBC Parish Liaison Meetings.

**13. Commemoration of VE Day 80<sup>th</sup> Anniversary 8<sup>th</sup> May 25.**

Cllr Houghton reported that Clitheroe Castle are lighting a beacon on the 8<sup>th</sup> of May. Cllr Houghton to meet with the community group to discuss plans. Initial plans are to fly the flag, a minute's silence and decoration of the war memorial.

**14. LALC RVA Members meetings.**

Cllr Scholfield expressed his pleasure that the LALC RVA committee has resurrected. Cllr Houghton and Cllr Vickers will represent Wiswell on this Committee.

**15. Road Closure.**

Pendelton road Closures, Cllr Scholfield reported that the repairs have been well done and completed.

**16. Chalet Park.** Noted.

**17. Village Upkeep.**

REPF Grant. Cllr Houghton gave an in-depth update on the project as this is coming to an end. All has gone well.

**18. Planning Training.**

This was not available as advertised, Greera and Mike investigated this, and it has now been removed from the website.

**19. Weekly Planning Lists.**

This has now been rectified.

**20. Insurance.**

To wait until the renewal on November 25

**21. Websites and Emails.**

Cllr Birtwistle has investigated this at length he has suggested to RVBC to hire and apprentice who may be able to do this, but it would still cost the Parish.

**22. GDPR Email to RFO.** Renewal complete

**23. May Meetings.**

The Clerk to work with the RFO to collate this

**24. Consideration for items not on the agenda.**

Cllr Scofield reported Bin Cleansing is not provided by RVBC.

Cllr Birtwistle reported the issues with Clitheroe town market square stone circle. The stones had been replaced due to trip Hazard.

Cllr Scholfield reported the burial committee information should be on our website.

**25. Dates for Future Meetings.**

Discussed in Annual Meeting of the Parish Council

Suggested dates:

2025: 2 July, 2 September, 5 November.

2026: 7 January 6 March and 8 May. **Meeting**

**closed at; -**

**Signed**

**Date**

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